



Keene Adventist Elementary School

2021-2022 School Safe Opening Plan

SUPPORT A HEALTHY SCHOOL

Keene Adventist Elementary School (Updated 8-4-2021)

Our student's safety is our number one concern as Covid-19 forces us to plan differently for the 2021/2022 school year. Our goal is to provide in-person Christian education that is safe for students, teachers, and families. Creating and maintaining a healthy campus environment is essential and is going to require everyone's participation.

Administration retains the right to change plans at any time.

Classes:

In-Person Learning:

- Students will attend live in-person classes five days a week, following the school calendar.
- Social distancing will be encouraged throughout the school where possible.
- Although masks are optional, KAES encourages students and teachers to wear masks.

Virtual Learning/Distance Education:

- KAES realizes that virtual learning may not be as beneficial to the student as other methods. It is the parent's responsibility to discuss with the homeroom teacher what methods will be best.
- When beneficial to the student KAES can provide some form of distance education primarily in a virtual format for students that are unable to attend because of sickness or in quarantine because of possible symptoms of COVID-19 have been experienced or are experiencing.
- Instruction may be delivered synchronously with the students attending class in person.
- Attendance will be taken for each subject area when the lesson is synchronously delivered.
- Any parent that feels that it is necessary to start their child's schooling virtually from home, due to Covid-19 related concerns, may do so by requesting it to the KAES administration office after completing registration.

Sanitation at KAES:

- Each classroom will have disinfectant wipes for students to clean their area throughout each day.
- Hand sanitizing stations will be placed throughout the building.
- Hand sanitizer will be placed by the door at each classroom. Students will be trained to use sanitizer, or wash hands when going in and out of the classroom.
- Increased air filtering to prevent the circulation of airborne virus particles will be used in each classroom.
- School will be thoroughly cleaned daily by a professional cleaning company.
- All classrooms will be electrostatically disinfected on a regular basis.

Mitigating the spread:

- Students, teachers, staff and visitors will use sanitizer when entering any room.
- Students will be expected to wash their hands each morning when they enter their classroom.
- Teachers will take time for the whole class to wash hands at least three times during the school day.
- Teachers will inform and instruct students on good handwashing techniques.
- Teachers will inform and instruct students how to cover coughs and sneezes with a tissue and if not available to cover in their elbows. Tissue should be thrown in the trash after use and hands should be washed with soap and water for 20 seconds or they may use hand sanitizer if water is not immediately available.
- Drinking fountains will only be used for filling a water bottle. You're encouraged to bring a personalized water bottle to school.

Screening Protocols:

- Staff
 - Each teacher and staff member will self-screen for COVID-19 symptoms before coming onto campus each day.
 - Each teacher and staff member will take their temperature daily for fever equal to 100.4 degrees or above.
- Parents/Students

- Parents must ensure they do not send a child to school if they have COVID-19 symptoms until re-entry conditions (defined below) are met.
 - Parents are to inform the school if their child or family member is diagnosed with COVID-19.
 - If their child has had close contact (defined below) with an individual who is lab-confirmed with COVID-19, the child must stay off campus until re-entry conditions are met.
 - Students will verify their temperature when entering the building at the beginning of each day. If reading is 100.4 degrees or above they are to report to the office for evaluation.
- Visitors/Volunteers
 - Must answer COVID-19 screening questions (defined below).
 - Must receive a temperature check and be below 100 degrees.
 - Must wash and sanitize hands.

Masks: Masks are currently optional but strongly recommended. It is likely that throughout the school year students may be asked to wear masks if or when KAES connects a case of COVID-19 to our campus.

Sick Students at School:

- When a student displays symptoms of COVID-19 the school staff will isolate the student.
- Areas that have been used by the student will be immediately disinfected and cleaned.
- Parents or guardians will be called and requested to come pick up the child.
- KAES will communicate to parents and guardians of students who came into contact with a student who was lab-confirmed positive with COVID-19.
- Any time a student is not able to attend classes in person due to sickness or quarantine, the parent is to make arrangements with the homeroom teacher regarding how the student will keep up with classwork.

Returning to school after sickness:

- Individuals who have been confirmed to have COVID-19 must meet all three of the following criteria below:

1. At least three days (72 hours) have passed since recovery without the use of fever reducing medications.
 2. Improvement in symptoms.
 3. At least ten days have passed since symptoms first appeared or seven day have passed
- Individuals who have symptoms that could be COVID-19 and who have not been evaluated by a medical professional or tested for COVID-19
 - May not return to the campus until the individual has completed the same three -steps set of criteria listed above.
 - If the parent determines that the symptom was “normal” for their student, an official communication will be required from the parent/guardian to the KAES office.
 - The KAES administration reserves the right to make the final determination considering all factors presented, including the parent input that will be heavily weighed and considered.
 - If it’s determined to be “normal”, the student will be allowed to return to campus.
 - Individual who wants to return to school before completing the above stay at home period must either;
 - Obtain a medical professional’s note clearing the individual for return to school, or
 - Can return after 7 days once an acute infection test at an approved testing location that comes back negative for COVID-19 after five days from first symptoms.

Arrival/Drop-Off Procedures: KAES wants to provide parents with support to be able to drop off their child.

- Do not drop off your child at KAES before 7:30 am unless it is absolutely necessary.
- All students are expected to enter into the elementary building and be seated in the gymnasium by class grouping and separated by 3 feet.
- At 7:50 am students will be dismissed individually to go directly to the classroom.

Dismissal/Pick-up Procedures: KAES will not have multiple classes grouping in the common porch area as previous years. Instead classes will have a staggered dismissal time, after which students will return to their classroom to allow the next classroom to dismiss.

- Preschool through 1st grade will dismiss at 2:55- 3:10 pm.
- 2nd grade through 4th will dismiss at 3:05 - 3:20 pm.
- 5th - 8th grade will dismiss at 3:00 pm.

Screening question for COVID-19 symptoms: This is a question that we will ask you or your child each morning.

(Yes or No): Are you or your child experiencing any symptoms consistent with COVID-19?

COVID-19 symptoms

- Feeling feverish or a measured temperature greater than or equal to 100.0 degrees fahrenheit
- Loss of taste or smell
- Cough
- Shortness of breath
- Headache
- Chills
- Sore throat
- Shaking or exaggerated shivering
- Significant muscle pain or ache
- Diarrhea

Close Contact: If either of the following occurred at any time in the last 14 days at the same time the infected individual was infectious, individuals are presumed infectious at least two days prior to symptom onset or two days prior to the confirming lab test.

- Being directly exposed to infectious secretions (e.g., being coughed on while not wearing a mask or face shield); or
- Being within 6 feet for a cumulative duration of 15 minutes, while wearing or not wearing a mask or face shield.