

Account Name \_\_\_\_\_

**FINANCIAL SHEET**

**Keene Adventist Elementary School**

Today's Date \_\_\_\_\_

New Student?  Yes,  No. If yes, do you owe a bill at another school? \_\_\_\_\_ Amount \$ \_\_\_\_\_

Parents' Name(s) \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Keene SDA Church Constituent  Yes  No If No, where is your Church membership? \_\_\_\_\_

Previous unpaid bill at KAES \$ \_\_\_\_\_

Registration Fee \_\_\_\_\_ X \$400.00\* \$ \_\_\_\_\_

\*\$300.00 if paid on or before April 30

\*\$350.00 if paid on or before May 30

**Total due at registration** \$ \_\_\_\_\_

Kindergarten Celebration Fee \_\_\_\_\_ \$ 35.00 (paid in August) \$ \_\_\_\_\_

7th/8th Grade Retreat \_\_\_\_\_ \$130.00 (paid in August) \$ \_\_\_\_\_

**Monthly Tuition:**

1st Child Grade \_\_\_\_\_ Name \_\_\_\_\_ \$ \_\_\_\_\_

2nd Child Grade \_\_\_\_\_ Name \_\_\_\_\_ \$ \_\_\_\_\_

3rd Child Grade \_\_\_\_\_ Name \_\_\_\_\_ \$ \_\_\_\_\_

4th Child Grade \_\_\_\_\_ Name \_\_\_\_\_ \$ (No Charge)

Chromebook insurance (middle school 5th -8th grade \$10 per child)..... \$ \_\_\_\_\_

Third child discount (\$24.00) ..... \$ \_\_\_\_\_

Fourth child (or more) No tuition charge..... \$ \_\_\_\_\_

Subsidy (or assistance) from \_\_\_\_\_ \$ \_\_\_\_\_

**Total due at the 1st of each month starting August** \$ \_\_\_\_\_

(Required) Email for statements to be sent: \_\_\_\_\_

The Texas Conference of Seventh-day Adventists Board of Education policy states that "schools shall not be expected to release official school records of transcripts or grade reports unless the family's account has been paid in full (this includes all cafeteria charges, after school care, music, etc.) Official transcripts will be released only when satisfactory arrangements have been made."

I have read the above statement and accept this policy:

\_\_\_\_\_  
Parent/guardian signature

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# Statement of Financial Responsibility

## **Prior Balances:**

Prior to a student enrolling, any unpaid balances from prior year(s) at KAES or any other Texas Conference school, including but not limited to: Tuition, After School Care, Music, and/or Cafeteria, must be paid in full.

I do do not (circle one) have a prior year's balance at any other Texas Conference of Seventh-day Adventist School.

## **Collection Policy:**

- Tuition is due on the 1<sup>st</sup> of each month (August – May).
- Tuition paid in full by the 5<sup>th</sup> of each month will receive a \$5 discount per student.
- Tuition not paid by the 20<sup>th</sup> of each month will be subject to a \$25 late fee per student.
- Tuition not paid by the end of each month will be subject to the guidelines below.

## **Payment Police:**

In the event your account remains unpaid by the 20th day of the month, one or both parents must meet with the KAES Principal and/or School Treasurer and present an adequate explanation as to why the payment has not been made. If it is determined that severe and unusual circumstances exist, special arrangements must be made for a short-term delay in payment of the account. In the absence of such approved arrangements for delayed payment, the student will no longer be eligible to attend KAES.

All special arrangements must be approved by the KAES Finance Committee.

I have read the statement of financial responsibility above and agree to adhere to the policies as stated.

Date \_\_\_\_\_

Parent/Guardian \_\_\_\_\_



<b>Preschool and Pre Kindergarten 2024-2025</b>		
<b>Tuition By Number Of Days</b>		
<b>Constituent Rate</b>		
<u>Days Attended</u>		<u>Monthly Fee</u>
1 Full Day per week		\$196.00
2 Full Days per week		\$281.00
3 Full Days per week		\$368.00
4 Full Days per week		\$454.00
5 Full Days per week		\$485.70
1 Half Day per week		\$110.00
2 Half Days per week		\$147.00
3 Half Days per week		\$191.00
4 Half Days per week		\$233.00
5 Half Days per week		\$250.00
Registration Fee		\$400.00
\$300 if paid on or before April 30, 2024		
\$350 if paid on or before May 30, 2024		
<b>Non-Constituent Rate</b>		
<u>Days Attended</u>		<u>Monthly Fee</u>
1 Full Day per week		\$232.00
2 Full Days per week		\$339.00
3 Full Days per week		\$452.00
4 Full Days per week		\$565.00
5 Full Days per week		\$631.00
1 Half Day per week		\$146.00
2 Half Days per week		\$210.00
3 Half Days per week		\$281.00
4 Half Days per week		\$351.00
5 Half Days per week		\$396.00
Registration Fee		\$400.00
\$300 if paid on or before April 30, 2024		
\$350 if paid on or before May 30, 2024		